

How to Take a Screen Capture – iPad

Find the image you want to capture

Search through your iPad to find any image that you want to capture.

Locate your Sleep/Wake button

This button is on the top right of the iPad. This is the button you use to turn your iPad on and off.

Locate your Home button

This is the round button that's centred on the bottom of your iPad. There's a picture of a white square in the centre of the button.

Hold down the Sleep/Wake button...

...while holding it, press and release the Home button. Then you can release the Sleep/Wake button (this can be a moment later).

Don't hold down both buttons together for too long - this will power off your iPad. You only need to "click" the Home button, not hold it.

If the screenshot worked successfully, then you'll hear a camera shutter sound and see a white screen.

Confirm that you've captured the image

Look through your Camera Roll to see if the image appears there. To find your Camera Roll, just click on the "Photos" app on your home screen.

- "Camera Roll" will be listed as your first album
- Look for the final image at the bottom, this is where you should find your screenshot

